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Present: Joseph E. Flanagan, Wayne R. Walker, and Heather M. Billings

CALL TO ORDER

Mr. Flanagan called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV. He also confirmed with those present that no other party was taking an audio or video recording of the meeting.

REORGANIZATION

Mr. Walker moved that the Board reorganize and elect Mr. Flanagan as Chairman and Ms. Billings as Clerk. The motion was duly seconded. The motion passed unanimously.

ANNOUNCEMENTS

- Welcome Heather Billings.
- We will miss Laila Michaud.
- Walk Westminster – To make Westminster pedestrian friendly. Arrive at 9 am on May 19<sup>th</sup> at Town Hall.
- Agricultural Commission ~ Farmer’s Market is looking for three volunteers; Farmer’s Market Entertainment Coordinator, Farmer’s Market Assistant Coordinator and Farmer’s Market On-Site Market Coordinator. Anyone interested should contact Town Hall.

APPROVAL OF WARRANTS/MINUTES

Mr. Walker moved that the Board approve the regular session minutes of April 23 and April 30, 2012 as printed. Mr. Flanagan seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrants:

May 7, 2012	Payroll # 67	\$ 174,373.41
	Accounts Payable #68	\$ 214,003.37

PAYROLL AUTHORIZATION REQUEST

Mr. Walker moved that the Board approve three payroll authorization requests for three part time Crocker Pond Attendants. Ms. Billings seconded the motion. The motion passed unanimously.

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**BORROWING – FOREST LEGACY BAN; STATE AID PROJECTS**

Treasurer/Collector Melody Gallant was on hand to request the Board’s authorization to renew the BAN for the Forest Legacy Land Acquisition Project; State Aid borrowing for South Street engineering and the purchase of a backhoe/loader..

Mr. Walker moved that the Board approve the borrowing for a State Aid Anticipation Note – Chapter 90 for South Street engineering in the amount of \$25,000 and the purchase of a backhoe/loader in the amount of \$99,500 with Greenfield Coop at an interest rate of .50%. Ms. Billings seconded the motion. The motion passed unanimously.

Mr. Walker moved that the Board approve the borrowing of the Forest Legacy Project Land Acquisition BAN Renewal in the amount of \$94,319.30 with Century Subsidiary Investments III at an interest rate of .50%. Mr. Flanagan seconded the motion. The motion passed unanimously.

**EARTH REMOVAL PERMIT – OAKMONT AVENUE**

Mr. Flanagan declared the hearing open on an earth removal permit application from Bob Francis. The permit is to remove approximately 32, 500 cy of earth materials from his property on Oakmont Avenue (just after the Graffiti Bridge).

Bob Francis explained that this is a phased project to create a pasture with about 4 acres of land. He further explained that he has a Wetland scientist and Engineer on Board with his project.

Mr. Walker requested that the Board be given a copy of Mr. Francis’s business plan to review. His other concern was to ensure that Whitman & Bingham Engineering provide the Board periodic reports on the earth removal. Mr. Francis suggested that the earth removal reports be prepared monthly.

Mr. Francis anticipates this phase will be completed by the fall and that it will consist of approximately 1,600 truckloads being removed over a four to five month time span.

The Board agreed to postpone making a decision until their next meeting scheduled for May 21, 2012. This would allow time for the Board to conduct a site visit and also get feedback from other Boards.

In the interim, the Board asked that no work be performed on the site.

Other public comment included; diversion of the trucks onto South Ashburnham Road, working around the school bus schedules, Nashua River Watershed’s input, Wood turtle migration. Mr. Francis agreed to address all of these concerns.

Mr. Flanagan continued the hearing until May 21, 2012.

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BOARD OF SELECTMEN MEETINGS

The Board agreed to schedule the following meetings; May 21, June 4, June 18, July 9, July 23, August 6, and August 20, 2012.

BOARD LIASON ASSIGNMENT

Mr. Flanagan moved that the Board appoint himself as the BOS representative to the Capital Planning Committee. Ms. Billings seconded the motion. The motion passed unanimously.

Mr. Flanagan moved that the Board appoint Ms. Billings as the BOS representative to the Master Plan Committee. Mr. Walker seconded the motion. The motion passed unanimously.

Mr. Flanagan moved that the Board appoint Laila Michaud as a Citizen Representative to the Master Plan Committee. Mr. Walker seconded the motion. The motion passed unanimously.

The Board agreed to continue the BOS liaison representatives discussion and the possibility of combining the IDC and Economic Development Committee at the next meeting.

CULTURAL COUNCIL REQUEST TO EXTEND ARTICLE

Mr. Walker moved that the Board approve the Cultural Council’s request to extend article #14 of the May 2, 2009 Annual Town Meeting to June 30, 2013. Ms. Billings seconded the motion. The motion passed unanimously.

TECHNICAL REVIEW – May 14, 2012

Mr. Flanagan mentioned that a technical review session is being held at Town Hall Room 112 on Monday, May 14, 2012 to review the 60% design plans for the layover station.

Mr. Flanagan encouraged Board members to attend, noting that a number of issues concerning the layover station remain unsettled as they relate to the Board’s desire to enforce the conditions attached to the prior Board’s support for the layover station. Board members agreed to post the May 14 session as a meeting of the Board of Selectmen.

Mr. Flanagan stated that the Board’s official policy is to see that the prior conditions established for the layover station are enforced.

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7:08 PM ADJOURNMENT

Mr. Walker moved that the Board adjourn. Ms. Billings seconded the motion. The motion passed unanimously.

Respectfully submitted,

Heather M. Billings, Clerk  
(Prepared by B. Kazan)